Specialty Contractor Tool Kit

Joining C3 as an Accredited Employer

Join C3

- Submit the C3 Accredited Employer application with $1,500 annual enrollment fee
- Reference the C3 Policy & Procedure Manual
- Approved companies receive access to the C3 Database.
- Enter company's supervisors, managers, foreman, craft workers, and their OSHA cards or certificates, into the C3 Database.

Administrative

- Use the C3 Database to invite your sub-tiers to the project (if applicable)
- Follow up on jobsite compliance reports

Jobsite

- Participate in Jobsite Compliance Visits, including participating in interviews conducted by C3 personnel

Best Practices

*Sub-tiers must be enrolled in C3 before they can be invited to a project.

*Workers who are not in the C3 Database, or do not have proper OSHA credentials uploaded, are not permitted to work on C3 projects until they have been entered.
Joining C3 as a Project Participant

**Join C3**
- Submit the C3 Project Participant application with the appropriate fee of 1/2% of the contract price, or a min of $100 and a max of $2,000.
- Approved companies receive access to the C3 Database.
- Enter contractor’s supervisors, managers, foreman, Craft Workers, and safety training records into the C3 Database. Only enter workers who will be performing labor on the C3 project.

**Administrative**
- Use the C3 Database to invite your sub-tiers to the project (if applicable).
- Follow up on jobsite compliance reports.

**Jobsite**
- Participate in Jobsite Compliance Visits, including participating in interviews conducted by C3 personnel.

**Best Practices**
*Sub-tiers must be enrolled in C3 before they can be invited to a project.*

*Workers who are not in the C3 Database, or do not have proper OSHA credentials uploaded, are not permitted to work on C3 projects until they have been entered.*